

DOCUMENTS REQUIRED FOR IEC REGISTRATION:-

Note: New Procedure for online IEC application/modification has been introduced vide [Trade Notice No 23/2018-19 New Delhi, Dated the 8 th August, 2018](#). Kindly see the following:

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|------|---|--------------|
| (i) | Mandatory Documents to be uploaded for new IEC | |
| | (a) Bank Certificate / Pre-printed Cancelled Cheque | Required |
| | (b) Address Proof of the firm | Required |
| | Any of the Following Documents: Sale deed Rent agreement Lease Deed Electricity bill Telephone Land line bill Mobile Postpaid bill MOU Partnership Deed | |
| | Other acceptable documents(for Proprietorship only): Aadhar Card Passport Voter Id | |
| | In case the address proof is not in the name of the applicant firm, a No Objection Certificate(NOC) by the firm premises owner in favour of the firm along with the address proof is to be submitted as a single PDF document | |
| (ii) | Digital Signature Certificate | Not Required |
| | Copy of PAN Card | Not Required |
| | Photograph | Not Required |